



**Article I - Purpose**

The purpose of these Bylaws is to state the ways in which the provisions of the Constitution shall be applied to the government of Sigma Iota Epsilon, and to establish rules and procedures for its operations within the limits set forth by the National Constitution.

**Article II - Relationship of Bylaws to Constitution**

These Bylaws are not a restatement of the Constitution, but an interpretation and amplification thereof. The provisions of the Constitution shall be applied literally to all matters not covered by these Bylaws.

**Article III - Admission of Local Chapters**

**Section 1. Application**

Any group of five or more students regularly enrolled in a management curriculum at any recognized collegiate school of business or graduate school of business, or in a curriculum corresponding to the domain of one or more of the Academy of Management's professional divisions or interest groups, and meeting the scholastic requirements for admission, may petition the SIE National Office for a local chapter of Sigma Iota Epsilon. The Petition for Establishing a New Local Chapter form shall be designed to contain that information deemed necessary by the SIE National President and members of the SIE National Executive Board.

**Section 2. Investigation of the Application**

The National President and the members- of the SIE National Executive Board shall investigate the advisability of granting each charter. Upon a majority vote of approval by the members of the SIE National Executive Board, the National Office shall grant a charter.

**Article IV - Government of Local Chapters**

**Section 1. Local Constitution and Bylaws**

Each local chapter shall have its own Constitution and Bylaws, which must be approved by a majority vote of the members present at a special or regular meeting and by the Faculty Advisor.

Each local chapter shall provide the SIE National Office with two copies of its Constitution and Bylaws.

Changes to the local chapter's Constitution and Bylaws shall be approved under the above procedure, with two copies of the approved changes forwarded promptly to the SIE National Office.

## **Section 2. Officers**

Each local chapter shall have a president, vice president, a secretary (or secretary/treasurer) and such other officers as deemed necessary by the chapter for the proper conduct of its activities.

## **Section 3. Faculty Advisor**

Each local chapter shall have a faculty advisor who shall be a member of the faculty teaching in the field or management, or in a field corresponding to the domain of one or more of the Academy of Management's professional divisions or interest groups.

## **Section 4. Interpretation of the Constitution and Bylaws**

The local chapter officers and faculty advisor, acting as a judicial committee, shall determine the validity of any action taken or proposed which may be referred to them by a vote of the local chapter, or brought before them by a minority who challenge an action as not conforming to the Constitution and Bylaws.

## **Section 5. Committees**

The President of the local chapter, in consultation with the Faculty Advisor, shall appoint the committee to nominate new members and such other committees as deemed necessary for the transaction of chapter business.

## **Section 6. Dues**

Local chapters are authorized to levy annual or semester dues from the membership to conduct the professional and academic programming efforts of the chapter.

## **Section 7. Disposition of Assets**

In the event of the dissolution of a local chapter, none of the assets of the local chapter existing at that time shall accrue to the officers or members of the chapter. Such assets shall be transferred to a suitable scholarship fund at the institution where the chapter is located.

In the event that a local chapter is suspended or becomes temporarily inactive, the assets of the local chapter shall be held by the last designated faculty advisor in trust until the final status of the chapter is determined. Should this period extend to two academic years, the faculty advisor shall notify the SIE National Office and request authority to convert such assets into a scholarship fund designated for students enrolled in the management curriculum at the host institution.

## **Article V - Meetings**

Each local chapter must hold at least three regular meetings of a professional and academic nature, and at least one initiation of ten new members or more each year in order to remain active. Inactive chapters shall be suspended or deactivated.

## **Article VI - Suspension and Deactivation of Local Chapters**

Should any local chapter fail to hold at least three regular meetings per academic year, or fail to hold at least one initiation per academic year, that chapter shall be suspended. Suspension means that the chapter has ceased to conduct meaningful academic, professional, or membership activities, but remains on the active rolls pending revitalization efforts on the part of the faculty advisor, administration, or remaining student officers or members.

Any chapter deemed suspended shall not be eligible for any benefits provided to normally-functioning chapters by the National Office, such as grants, scholarships, and participation at national or regional meetings.

Should any chapter suspended for a period of at least two academic years not conduct any meaningful professional, academic, and membership programs, that chapter shall be formally deactivated by the SIE National Office, and its assets shall be disposed of as described in Article IV, above.

## **Article VII - Reinstatement of Suspended and Deactivated Chapters**

Any chapter deemed suspended, as described in Article VI, above, will be reinstated as an active chapter, with the full rights and privileges of an SIE chapter, as soon as the SIB National Office receives evidence that it is conducting academic, professional, and/or membership programs of a recurring nature.

Any chapter declared deactivated, as described in Article VI, above, and wishing to reactivate as an active chapter, must petition the SIE National Office for reactivation. The petition shall take the form of letters by the proposed faculty advisor and department chair (or dean) stating their willingness to support the reactivation and listing those activities or action steps that the reactivated chapter will take to ensure its vitality.

## **Article VIII - Discipline**

Local chapter members are expected to participate in local chapter activities in order to maintain their good standing. Lack of interest shall be a basis for suspension.

Any member not in good standing may be suspended or expelled at any regular or special meeting by a majority vote of the members present.

Any member so suspended or expelled may be reinstated upon his or her written petition approved by a majority vote of the members present at any regular or special meeting.

## **Article IX - Admission of Alumni Chapters**

Former student members of Sigma Iota Epsilon may petition the National Office for an alumni chapter. The petition shall be signed by at least ten charter members and accompanied by a proposed Constitution and Bylaws appropriate to the governance of the chapter. The Constitution and Bylaws shall conform to the national Constitution and Bylaws and not be in conflict with them.

The SIE National President and members of the SIE National Executive Board shall investigate the advisability of granting such a charter. Upon a favorable finding, the National Office shall issue a charter for the same fee as for a local chapter.

Members of any alumni chapter will not be levied any type of national dues or initiation fee by the SIE National Office. However, they shall be assessed local dues adequate to finance the alumni chapter's activities.

## **Article X - Duties of National Officers**

### **Section 1. Duties of the National President**

The SIE National President shall serve as the Chair of the SIE National Executive Board and as the Chief Executive Officer of the society. He shall be responsible for the conduct of the society's activities in a manner that will ensure the accomplishment of its mission and objectives, subject to the provisions of the Constitution and Bylaws and concurrence of the National Executive Board of matters of policy. He shall present an annual report of the status and progress of the society on or before the annual meetings of the Academy of Management.

### **Section 2. Duties of the National Secretary-Treasurer**

The National Secretary-Treasurer shall maintain the official records of the society and perform such other duties as may properly be assigned to a secretary, and as specified in the Constitution and Bylaws.

As Treasurer, he or she shall be responsible for all funds of the society, and shall maintain the financial records of the National Office, showing all receipts and disbursements. The Secretary-Treasurer shall prepare an annual financial statement on or before the annual meetings of the Academy of Management and forward copies to the members of the SIE National Executive Board, the President of the Academy of Management, the President-elect of the Academy of Management, and the Secretary-Treasurer of the Academy of Management.

### **Section 3. Duties of the National Administrator**

The National Administrator shall be responsible for executing those administrative tasks that carry out the policies established for the society by the SIE National President, members of the SIE National Executive Board, and the National Constitution and Bylaws.

The National Administrator shall either be a salaried employee or paid consultant to the SIE National Office as determined by the National President.

## **Article XI - Fees**

The lifetime initiation fee shall be established by the National President and National Secretary-Treasurer. Each new member shall receive a membership certificate and official jewelry key. There are no national annual dues.

Replacement certificates and keys may be obtained through the National Office. The current national initiation fee schedule and replacement costs for certificates or jewelry will be published and distributed to all local chapters at the beginning of each academic year.

## **Article XII - Management Futures**

The SIE National Office shall be responsible for the compilation, editing, and printing of *Management Futures*. The normal schedule shall be to publish an issue spring and fall of each academic year, depending upon the quantity, quality, and timeliness of inputs from the local chapters and article submissions from student, faculty, and professional authors.